



BRAHMANBARIA MEDICAL COLLEGE

Department of Forensic Medicine & Toxicology

BMC/FM/Notice/ 8562/26

Date: 30/03/2026

Minutes of the Meeting

Venue: Department Meeting Room
Chair: Head of the Department
Type of Meeting: Departmental Academic Meeting
Date: 30 March 2026

A monthly meeting of the department was held on the above date under the chairmanship of the Head of the Department.

Agenda & Key Decisions:

1. Academic Progress (BCM 11 Batch):
Item performance and progress of lectures/tutorials were reviewed. Faculty were instructed to ensure timely syllabus completion and maintain academic standards.
2. Second Professional MBBS Examination (April 2026):
Preparation status was reviewed. Necessary measures were advised for smooth and disciplined conduct.
3. Card Final Examination (BCM 11):
Tentative schedule discussed; final date will be notified officially.
4. Miscellaneous:
Relevant academic and administrative issues were discussed.

Conclusion:

The Chair directed all faculty members to ensure academic discipline, quality teaching, and timely completion of all activities.

SL No	Name of Members	Designation	Signature
01.	Dr. Md. Shyful Islam Rony	Associate Prof. and Head	
02.	Dr. Md. Sarwar Alam	Assistant Prof.	
03.	Dr. Niamul Huda	Lecturer	
04.	Dr. Habib Ullah Shuvo	Lecturer	

Copy to –

1. The Principal
2. Academic Co Ordinator
3. Departments of Phase II
(Forensic
Medicine/Pharmacology)
4. Office copy

Dr. Md. Shyful Islam Rony
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